

**Quality Assurance and Accessibility Subcommittee  
Minutes  
September 22, 2015  
300 Harry Walker Parkway, Newmarket 9:30 A.M.**

**Present:** Mary Sharifzadeh, Jacquie Gill, Anna Iocono, Sandra Sanz, Mary Turfryer, Cathy March, Sharon Smith  
**Regrets:** Betty-Jo Cabell, Christine Schmidt, Tammy Nucci, Heather Arbour, Colleen Pakkidis

**Chair:** Mary Sharifzadeh      **Recorder:** Jacquie Gill

<b>AGENDA ITEM</b>	<b>DISCUSSION/OUTCOME</b>	<b>ACTION PLAN</b>
<b>1. Welcome and Announcements</b>	Mary S welcomed all committee members.	
<b>2. Review and Approve Agenda</b>	Agenda approved.	
<b>3. Review and Approve Minutes of Last Meeting</b>		
<b>4. 2015-2016 work plan</b>	Discussion was held regarding ensuring that the work plan support that “How Learning Happen’s” document.	Mary S. will update the work plan and email to committee members.
<b>5. Review Terms of Reference</b>	Committee reviewed the terms of reference.	
<b>6. 2015-2016 Meeting Dates</b>	Move meetings to every other month and meetings in between if necessary.	
<b>7.Future Plans for Raising the Bar in the Region</b>	No new Bronze intake will occur until a quality assurance measure is determined with in the region.  The committee will continue to support current participants of RTB.	
<b>8. ECERS-R Training</b>	To date there are only 5 registrants for the training. Minimum of 15 required to run the training.  Reminders will be emailed to child cares, deadline will be Friday September 15 <sup>th</sup> .	Sandra will email operators to remind them of the training.  Mary S. will email the RTB participants.
<b>9. York Region Public Health Indicator Report</b>	Raising the Bar was included in the Indicator Report for Public Health.	
<b>10. Public Health Guide for Child Care Operators</b>	Nutritional Professionals from Public Health have been approached to put together nutritional guidelines for child care centers. (provincial guidelines)  There is a new public health guide for child care providers, this guide replaces the “Come Grow with Us”. The guide is available online.	
<b>11. Professional</b>	Discussion was held regarding the following topics:	If anyone has suggestions on

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN
<b>Development Opportunities</b>	<ul style="list-style-type: none"> <li>School age programs and communication with parents, communication with principals</li> </ul>	this topic or others, bring to the next meeting in November.
<b>12. Future Planning</b>	<p>Anna Iacano has stepped up to Chair the Quality Assurance Subcommittee.</p> <p>Jacque G will continue to co-chair</p>	Mary S. will pass along all of the RTB participant information to Anna and give her access to the RTB email address.
<b>12. Agenda Items for November 19<sup>th</sup>.</b>	<ul style="list-style-type: none"> <li>Google docs</li> </ul>	Everyone have a google account

**NEXT MEETINGS:**

**September 30<sup>th</sup>, 2015;** ECERS-R Training; 300 Harry Walker Parkway, Newmarket

**October 20<sup>th</sup>, 2015;** Silver Mock review; 300 Harry Walker Parkway, Newmarket

**November 19, 2015** at 9:30am-11:30am Committee Meeting; 300 Harry Walker Parkway, Newmarket,

**December 17<sup>th</sup>, 2015** at 9:30-3:00pm Binder Review; 300 Harry Walker Parkway, Newmarket

**January 20, 2016** at 9:30-11:30am Committee Meeting; 300 Harry Walker Parkway, Newmarket