



C&FC Chairs Minutes

**These minutes are posted online at the Child & Family Collaborative website
for future reference at www.cfcollaborative.ca**

Date: March 10, 2015
Location: York Catholic School Board, Room 101
Time: 9:30am – 12:00pm

Present: Lianne Terry, Barbara Winberg, Joy Vance, Sandra Sanz, Valerie D'Paiva, Fran Zeperi, Marlene Green, Lesley Pettigrew, Toni Pellicano

Regrets: Mary Sharifzadeh, Nelia Madeira, Cheryl Simmonds, Ed Bader, Sylvia Gasper, Tracy Dettman, Jill Javelosa-Alvarez

No.	Discussion Item	Action Item
1.0	Welcome and Introductions <ul style="list-style-type: none"> • Lianne welcomed everyone 	
2.0	Approval of Agenda <ul style="list-style-type: none"> • Item added to agenda under other business Joy/Fran Community Event • Agenda approved by Joy and seconded by Marlene 	
3.0	Approval of Minutes – February 10, 2015 <ul style="list-style-type: none"> • Correction to spelling word spokespeople under How Does Learning Happen • Minutes approved by Sandra seconded by Lesley 	
4.0	Follow -up on Action Items <ul style="list-style-type: none"> • Survey has been posted on website • Lesley will give fidgets to Linda, • Promotional bags have been purchased, 200 are allocated to Joy of Childhood • Marlene will take for Early ID and P-6 committee • Bags to be handed out to subcommittee members • 76 registered for how learning happens event, flyer was developed and posted • Lianne connected with Bernice and got information for June meeting 	Joy will check to see the numbers
5.0	Work Plan <ul style="list-style-type: none"> • Lianne has inputted the feedback and suggestions, • Committee reviewed work plan for final revisions 	Will go to next Collaborative meeting for approval
6.0	Members Profile <ul style="list-style-type: none"> • Profiles that were manually collected will be fed into the online document 	
7	How Does Learning Happen Presentation-April 14 <ul style="list-style-type: none"> • Order refreshments from outside, order coffee and tea internally 	Marlene will coordinate ordering. Fran will coordinate



	<ul style="list-style-type: none"> • Healthy options for a continental breakfast (bagels, jams, cream cheese, yogurt, fruit, cheese) • Need a sign in table, tables with tablecloths for food, coffee station • Bags to be handed out with pens, bookmarks and business cards at registration • Tim's gift card, book marks, water bottle, notebook, pen for Ana and Maria as honorariums • Arrive at 8:30 for set up • Lesley will bring the display boards/banner 	<p>set up and tea and coffee. Joy will have attendance printed out. Lianne will pick up gift cards. Barb will confirm final details with Ana and Maria. Fran to set up IT stuff Toni will pick up thank you cards. Sandra to get cutlery if not supplied.</p>
8	<p>June Collaborative Meeting-June 9 (9-2pm)</p> <ul style="list-style-type: none"> • Swan Lake, collapsible tables available • Room for indoors but 50 person maximum • Outdoors rain or shine • Area for food set up • Diane Kashin can do a one hour workshop requires a donation of at least \$500.00 • 6 tables plus pop up. • Region has offered to help with the costs • TRCA needs \$150.00 for facility (set up and clean up) • Sign in from 9-9:30- session from 9:30-11:00 • Meeting 11:00-12:00 lunch and networking 12 to 2:00 • Bev Bernier funds are available • Sandra motion to have it at this location, all approved 	<p>Lianne will follow up with Diane</p>
9	<p>Chairs Position</p> <ul style="list-style-type: none"> • Need a new chair; Barb will move into primary co-chair and Lianne will act as past chair • Members are asked to start thinking of individuals to nominate 	<p>Subcommittee chairs will bring to subcommittees to recruit.</p>
10	<p>Agency / Sector Updates</p> <ul style="list-style-type: none"> • Please email updates to Lianne or Barb <p>Joy of Childhood</p> <ul style="list-style-type: none"> • committee are looking for members, was considering cancelling due to lack of volunteer • Will have one more year, looking for Keynote and presenters • Suggestion for Keynote- Dr. Jean Clinton • Next meeting for Joy is April 15 <p>School age subcommittee</p> <ul style="list-style-type: none"> • Our last presentation should be on April 23 on programming and documentation. • Each time we ask for suggestions for future presentations, programming rates high along with behavior management. • We are looking for a presenter who may have a few fresh ideas. We would welcome any suggestions you may have. • We will conclude our year with our annual breakfast meeting ad 	<p>Marlene can get in touch with Dr. Clinton</p>



elections in May

Early ID Network

- We met January 27th
- We updated our Terms of Reference and Contact list for 2015 and meetings have been streamlined to four per year and as such we hope for greater representation from each agency as they bring their valuable and unique voice to this table
- At the meeting members voiced their appreciation for allowing time in the agenda to give and hear agency updates, have time to network during our break and take some time to plan next steps for each of the three key areas of focus that have been identified for 2015
- These three areas may become working groups and the focus is: 1) Revising the Red Flags Guide 2) Doing an environmental scan looking at physician outreach and 3) Why Early ID? The importance of the topic, breaking barriers, marketing
- There was a very close 4th area identified and it was regarding Screening Clinics.

Quality Assurance & Raising the Bar

- February meeting was canceled due to lack of attendees
- Networking session scheduled for the same evening canceled for above reasons
- Next meeting March 18, 2015

Enhanced Funding

- Waitlist – 64 children total on the waitlist. 37 applications, 25 are individual and 12 are group
- May 11 – Next standing committee meeting
- Reapplications for July – December 2015 are due on April 30 2015
- Review Sub-committee meeting dates May 28 & 29

Other Business

- Suggestion to plan a community event that links together all the information such as How Learning Happens, with presenting authors of Think Feel Act document, an afternoon and evening session partner with the Region, use of Bev Bernier minimum charge
- Host at Eagles Nest
- Open to all early years professionals
- Sandra motion the plan, Toni seconded it
- Potential dates May 6, 7, 28, June 3, 4

Fran and Joy will draft email to presenters
If it's a go, need to establish a planning committee

Next Meeting:

- April 14, 2015 at the York Catholic Education Building in Aurora
11:00 am – 12:00 pm