

Quality Assurance & Accessibility Subcommittee

Meeting Minutes for January 14, 2014

Present: Betty-Jo Cabell, Christine Schmidt, Colleen Pakkidis, Jacquie Gill, Anna Iacono, Cathy March, Tammy Nucci and Mary Turfryer, Sandra Sanz

Regrets: Mary Sharifzadeh, Debbie Lavoie, Heather Arbour

Please Note: The Minutes are recorded in the order as listed on the Agenda.

1. Welcome and Announcements

Welcome to all committee members. No new announcements.

Chair: Jacquie Gill **Recorder:** Betty-Jo Cabell

2. Review and Approve Agenda for Meeting

- A motion was made by Jacquie to approve the January 14, 2014 agenda, seconded by Tammy, motion carried.

3. Review and Approve Minutes of November 5, 2013

- Changes were made by committee members to the agenda via email prior to the meeting commencing
- A motion was made by Jacquie to accept the minutes for November 5, 2013 seconded by Anna & Cathy, motion carried.

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN
1. York Region Supervisors Association Presentation	Thursday Anna & Tammy will be presenting information to the supervisors association surrounding RTB. Reviewed presentation. Two participants from each site will be given priority to attend workshops for free. Additional participants from sites will be placed on a waiting list and there may be an additional cost based on cost of event. Adding numbers to presentation. Cost of \$150.00. 16 sites started, 8 achieved bronze, and 5 achieved silver and are going for gold. Currently 12 sites working toward bronze – 2 of them school age. Raising the bar email address being introduced at the meeting. Chair and Co-Chair will need to ensure this is being monitored.	Tammy & Ana making adjustments and presenting on Thursday January 16, 2014 Betty-Jo to attempt to get into RTB email address and send info to Jacquie to ensure it is being monitored.
2. Honorarium for Lisa Macey	Honorarium was sent out and received by Lisa.	
3. Healthy Eating Workshop	Currently 10 registrants. Primarily Whipper’s Kids and St. Bernadette. The flyer is misleading and appears to be only focused on RTB. Want outside participation as well. Urban Kitchen – soup and salad. Mary S. looking into catering. Quality Indicators of Healthy Eating.	Jacquie to email flyer to Betty-Jo to email to participants. Jacquie will look at changing the name of the workshop.
4. Draft Funding Proposal	Tabled	Sandra is in the process

		of locating a sample draft proposal and will forward it to Tammy
5. Silver Ceremonies	<p>Discussion surrounding Bogart's binder. All in agreement that we will honor silver standing but we need to ensure there are proper protocols in place to put ownership on programs to request extensions. Certificates for platinum recognition are ready awaiting Mary's signature to proceed. Jacquie will sign platinum certificates in Mary's absence. Discuss doing presentation for Silver at next Supervisor's Association meeting (February 20, 2014)</p> <p>Harry Bowes, Peekaboo, and Whipper's Kids & Town's Little Children. Christine will check Bogart's binder to see if anyone has achieved the 20 hours.</p>	<p>Christine to return binder to program and let them know their standing.</p> <p>Tammy and Anna will approach Karen Z. & Melissa to see if we can be added to the agenda for next meeting.</p>
6. Gold Participants/Packages/Payment	Need to invite Bogart to a meeting here to review Gold expectations. Fee will be \$50 for gold. Cheques payable to the Child & Family Collaborative.	<p>Betty-Jo to email out all gold requirements to committee members and participants.</p> <p>Christine will invite Bogart to next meeting February 11, 2014.</p>
7. Document for Extension Requests	Form reviewed. Initially get 2 weeks to make changes or add information. Additional time would be discretionary based on reason for request and a committee vote to determine time frame. Need to add component that requests the participant to let us know what time frame they feel they need to complete.	Jacquie to make changes and send out.
8. Committee Action Plans/Additional Items	<ol style="list-style-type: none"> 1. Minute Taking Rotation – Next month will be Cathy. 2. Platinum certificates. Platinum presentations at meetings. Colleen and Betty-Jo tentatively booked for Peekaboo end of month. Jacquie & Cathy will present to Whipper's Kids. Anna and Tammy doing HBCC Feb. 10, 2014 3. Submitting flyers on C&FC website. The flyers don't print out as nicely but there is ease of use. Do not email to Lois. Submit directly on line. Jpegs are required for logos. 	<ol style="list-style-type: none"> 1. Mary to revise minute taker list. 2. Signed and ready. 3. Betty-Jo will investigate logos for RTB & C&FC, Sandra to look into Best Start.

	<ol style="list-style-type: none"> 4. USB – Mary has purchased a USB for the Quality Assurance Committee. 5. Updates to distribution list – Updates made. 	<ol style="list-style-type: none"> 4. Betty-Jo will transfer all info onto USB. Mary to bring to meeting with Sandra on Thursday and Sandra will inter office to HBCC. 5. Betty-Jo will send out updated list for review.
<p>9. Modernization of child care</p>	<p>Proposed changes under the new Child Care Modernization Act</p> <ul style="list-style-type: none"> • Changes under protective measures. • Increase the maximum for licensed home care from 5 children to 6. • Informal care no more than 5 children including the owner’s children under 6 and no more than two under the age of two. • Changes around parents right to access the premises • Number of changes to the use of terms that non-licensed providers could use • Program Advisors would have stronger enforcement tools • There is also a duty to cooperate on behalf of CMSMs, boards and Ministry, there would need to be a consultation before issuing a new license to ensure new programs support local service plans. (reduce numerous programs popping up in the same location) • Propose changes to ensure the same building standards that apply to the school would apply to BA programs(does not include full day child care programs) • Changes to qualifications for 8-12 yr olds. Staffing could consist of a person 	<p>All information available on the AECEO website</p>

	<p>with a recreation diploma, not necessarily requires a R-ECE</p> <ul style="list-style-type: none"> • Changes to age grouping; age group could be a 0-1, 1-2 yrs, 2-4 yrs, etc.. • Ratios for Kindergarten to 1:13 with a maximum group size of 26. 	
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NEXT MEETING: February 11, 2014 9:30am - 11:00am
300 Harry Walker Parkway, Newmarket

